

Housing Authority of the City of Paso Robles
Monthly Board Meeting September 9, 2003

Present:

Chairman:	Mr. Chet Dotter
Vice Chairman:	Mr. Raymond Hampson
Commissioners:	Mr. Richard Stainbrook
	Ms. Pearl Munak
	Mr. David Rouff
Sec/Dir:	Mr. Gene Bergman
Recorder:	Ms. Jessica Aguilar
Guest:	Ed Gallagher
Absent:	Mr. Leo Fisher

1. The meeting was called to order by the Chairman, Mr. Dotter, at 6:00 p.m. Mr. Hampson moved to accept the minutes as mailed, Mr. Rouff seconded the motion and was passed.
2. The Board reviewed the Rent Roll, Monthly Report and Checks Written. Mr. Bergman let the Board know that the electric and gas bill was not included in this months Checks Written but will include both months next month. Subsidy in the amount of \$28,615 has been received for the first quarter of the Fiscal Year. The bill for the COP Officer will be coming in October. Mr. Hampson moved to accept the Checks Written and Monthly Report as presented. Mr Stainbrook seconded the motion and was passed. Mr. Bergman informed the Board of an eviction that still is in process. The tenant had an informal hearing last Friday. The Housing Authority hired Tony Marlow, a Spanish speaking attorney to be the hearing officer. Mr. Mike Blank, with CRLA is representing the tenant. The tenant is now \$1500. behind in rent. Mr. Bergman also let the Board know that there had been a fire in a unit of a disabled tenant. There was not alot of damage done to the unit. Currently our maintenance staff is doing the repairs.
3. Bids-There were 2 bids for re-roofing of 14 units:1 duplex and 3-4 plexes. Quaglino submitted a bid for \$36,945 and Kyle Roofing for \$44,120. With a difference of \$7,175. Mr. Hampson moved to accept Quaglino's bid for \$36,945. Mr. Rouff seconded the motion and was passed.
4. Water Rights Agreement-Since the Housing Authority is the recorded owner, our attorney, Mr. Chris Iversen said we could sign this document. Document needs to be notarized. Mr. Stainbrook moved to accept the Water Rights Agreement. Mr. Hampson seconded the motion and was passed.
5. General Depository Agreement-The Housing Authority has excess funds of \$50,000 that has been put into an account with Coast National Bank. Mr. Hampson moved to accept the General Depository Agreement. Mr. Stainbrook seconded the motion and was passed.
6. Scholarship Information-Mr. Rouff said that he might have another student for a scholarship. Mr. Rouff said that Ms. Irene Nunez has been attending the Professional Career Training Institue with Ms. Donna Watson. Ms. Nunez does not have a social security number. She is being sponsored by a social service worker. Mr. Bergman told Mr. Rouff that Ms. Nunez needs to come into our office to complete the necessary paperwork. Mr. Rouff can research this and he can submit this at the October meeting. Ms. Zuridia Araujo has submitted her receipts that she has expended so far in the amount of \$260.54. She is attending Cuesta College. Mr. Stainbrook moved to authorize to award Ms. Araujo \$260. Mr. Hampson seconded the motion and was passed.
7. Reports:
 - A. Back Street Paving-Work is almost completed except for the speed bumps. Mr. Bergman asked if the Board would authorize an extra speed bump to be put in for an additional \$800. Mr. Rouff moved to authorize the add-on for \$800. Mr. Hampson seconded and was passed. Mr. Bergman expressed to the Board that Ferravanti has been pleased with the job, saying that the people here have been very cooperative.
 - B. Playground Installation-has not been completed. The last step is the padding, we are waiting on this. Mr. Hampson stated that Ms. Partridge was very pleased with the playground equipment.
8. Correspondence:
 - A.Special Appropriations-Mike Holland, from Mr. Thomas' Office has been working on the wording of this funding. We have one last opportunity to get this attached to an Executive Appropriations Bill.
 - B.Long Term Lease-We now have the Long Term Lease given by Chicago.

C.Senior Housing-The plans are all in the Building Permit process. Additional information has been requested. Mr. McCarthy has spent many hours of additional time to get this information. We have requested preliminary bids from contractors.

D.Recreation Program-Mr. Bergman let the Board know that he has contacted Ms. Partridge and he has given her a copy of the last Board Meeting Minutes. She is aware that the Board wants a detailed breakdown of their budget and to meet their staff. Mr. Bergman is going to meet with Ms. Partridge, Ms. Charlotte Gordon and Ms. JeffCoach to discuss these issues. Some of the Board members feel that lack of management has allowed those attending the Recreation Program to damage the facility. The Recreation Center is currently closed due to remodeling but the next Board Meeting will be there.

E.Youth Art Foundation-Mr. Bergman told the Board that he had written to Ms. Berg requesting a list of the children's names that attend her program that are from the Housing Authority. The Housing Authority has not received that list yet. Ms. Berg knows that the Board is not giving any additional funding to her program until we receive this information and the Board of Commissioners has an opportunity to further evaluate.

9. New Business-Ms. Gladys Moore submitted a letter of resignation to the Board of Commissioners. She is going to be moving. The Board members discussed the Phil Dirx's article regarding the Housing Authority. Everyone was pleased about this.

10. Meeting adjourned at 7:05 P.M.

Secretary

Chairman